

Tow Law Town Council
Council Meeting 19th October 2021
Annual Report – External Auditor

- 1.The Council needs to annually put in place arrangements to ensure that it can meet its statutory obligations in respect of Public Rights and correctly answer yes/no in the Annual Governance Statement where this has/has not been achieved.
- 2.Monitoring actual performance against budget during the year, as required by proper practice. The Council should receive budget monitoring reports at least quarterly and minute its considerations.
- 3.AGAR and supporting documents are to be provided by the deadline specified by the Auditor.
- 4.The Council should ensure the Annual Return is accurate and complete.
- 5.When there are significant issues raised by the Auditor the minutes should fully record the action taken.
- 6.The Council should ensure that approval of the budget is explicitly minuted.

Geoff Smith

Clerk

Tow Law Town Council